

**SECTION IV - SCHEDULE OF REQUIREMENTS**

*Table 2 – Expected Delivery Schedule of Goods Required for the period of 12 months*

**(a) Lot 1 – For Youth**

<b>ITEM NO.</b>	<b>KPLC CODE</b>	<b>BRIEF DESCRIPTION</b>	<b>Unit of measure</b>	<b>QTY - Youth</b>	<b>Delivery schedule (on Monthly basis)</b>
1	160809	PHOTO COPY PAPER PINK	rms	38	10
2	160817	PHOTO COPY PAPER (LIGHT GREEN)	rms	198	17
3	160818	PHOTO COPY PAPER YELLOW	rms	63	10
4	160821	PRINTING PAPER A1( 841MM x594MM) 80GM	rms	41	10
5	160822	PRINTING PAPER A2 (420MM x594MM) 80GM	rms	25	12
6	161216	DRAFTING TAPE 1"WIDE	pcs	1,708	142
7	161521	NOTE PAD SELF STICKING	pcs	1,094	91
8	162207	FOLDER BANTEK B-3420	pcs	1,859	155
9	162604	LEITZ PAPER PUNCH	pcs	158	13
10	162605	GIANT PAPER PUNCH	pcs	66	66
11	162608	RAPID STAPLING MACHINE	pcs	354	30
12	162613	DESK PENCIL SHARPENER	pcs	11	11
13	162786	SCRIBBLING PAD MEDIUM	pcs	620	60
14	162787	SCRIBBLING PAD LARGE 10' x 8'	pcs	2,041	170
15	162803	STAEDLER TRADITION 3H	pcs	1,226	102
16	162804	STAEDLER TRADITION 4H	pcs	1,718	143
17	162809	STAEDLER TRADITION HB	pcs	3,511	293
18	163115	PEN PENTEL REFILLS ASSORTED	pcs	582	291
19	163127	STAEDLER FINE POINT ASSORTED	pcs	1,220	102
20	163133	PEN MARKER	pcs	1,462	122
21	164203	THERMAL PRINTER ROLL	rolls	166,58 8	13882
22	165001	TYPING CARBON PAPER INTER PLASTIC BLACK	pcs	108	108
23	165004	WRITING CARBON PAPER(BLUE)	pkts	2,243	187
24	165021	WHITE OUT FLUID	pcs	1,151	100
25	165057	STAMP PAD (F260)	pcs	188	188
26	165066	CELLOTAPE 1/2 x 72 YARDS	pcs	1,758	147

27	165073	SISAL STRING ROLL	rolls	426	36
28	165074	TWINE COTTON	pcs	391	33
29	165118	WATER SPONGE F296	pcs	432	36
30	165120	RUBBER BAND 8486	pkts	8,994	750
31	165138	PAPER TRAY FOUR IN ONE	pcs	261	22
32	165152	CLIP PAPER (F302)	pkts	1,138	95
33	165153	CLIP PAPER 5 PKTS	pcs	420	420
34	165158	STAPLES GAUGE 26/6 (1/4")(PACKET)	pkts	7,220	602
35	165161	DOWNING STAPLE DF 82C	pcs	3,538	295
36	165173	RULER PLASTIC 30CM 12"	pcs	199	199

**(b) Lot 2 - For Women**

Item NO..	KPLC CODE	BRIEF DESCRIPTION	Unit of measure	QTY - Women	Delivery schedule (on Monthly basis)
1	160809	PHOTO COPY PAPER PINK	rms	38	10
2	160817	PHOTO COPY PAPER (LIGHT GREEN)	rms	139	12
3	160818	PHOTO COPY PAPER YELLOW	rms	45	10
4	160821	PRINTING PAPER A1(841MM x594MM) 80GM	rms	29	5
5	160822	PRINTING PAPER A2 (420MM x594MM) 80GM	rms	17	5
6	161201	AMMONIA PRINTING PAPER 75 CM x 20 M	rolls	3,038	253
7	161216	DRAFTING TAPE 1"WIDE	pcs	1,196	100
8	161521	NOTE PAD SELF STICKING	pcs	768	64
9	162207	FOLDER BANTEX B-3420	pcs	1,302	109
10	162307	INK (VIOLET STAMP PAD)	pcs	53	10
11	162604	LEITZ PAPER PUNCH	pcs	110	20
12	162605	GIANT PAPER PUNCH	pcs	46	10
13	162608	RAPID STAPLING MACHINE	pcs	249	21
14	162626	FILE FASTENER NO.8	pkts	407	407
15	162786	SCRIBBLING PAD MEDIUM	pcs	620	52
16	162787	SCRIBBLING PAD LARGE 10' x 8'	pcs	1,428	119
17	162802	STAEDLER TRADITION 2H	pcs	1,032	86
18	162809	STAEDLER TRADITION HB	pcs	2,458	205

19	163115	PEN PENTEL REFILLS ASSORTED	pcs	340	28
20	163133	PEN MARKER	pcs	1,462	122
21	164203	THERMAL PRINTER ROLL	rolls	116,612	9718
22	165001	TYPING CARBON PAPER INTER PLASTIC BLACK	pkts	76	10
23	165025	RICH GUMMY GLOY 180GM	pcs	988	82
24	165026	PRITTY GLUE STICKS	pcs	501	42
25	165073	SISAL STRING ROLL	rolls	299	25
26	165120	RUBBER BAND 8486	pkts	6,296	525
27	165123	PELIKAN RUBBER BR 40	pcs	1,935	161
28	165138	PAPER TRAY FOUR IN ONE	pcs	182	20
29	165141	RUBBER FINGER CONE	pcs	687	57
30	165151	CLIP PAPER NO.2 (F303)	pcs	1,391	116
31	165152	CLIP PAPER (F302)	pcs	796	265
32	165158	STAPLES GAUGE 26/6 (1/4")(PACKET)	pkts	5,053	421
33	165161	DOWNING STAPLE DF 82C	pkts	2,476	206
34	165162	STAPPLE NO 66 F321A	pkts	206	206

**(c) Lot 3 - For Persons with Disabilities**

Item NO.	KPLC CODE	BRIEF DESCRIPTION	Unit of measure	QTY	Delivery schedule (on quarterly basis)
1	160817	PHOTO COPY PAPER (LIGHT GREEN)	rms	59	10
2	160818	PHOTO COPY PAPER YELLOW	rms	19	10
3	160821	PRINTING PAPER A1( 841MM x594MM) 80GM	rms	12	5
4	160822	PRINTING PAPER A2 (420MM x594MM) 80GM	rms	7	7
6	161216	DRAFTING TAPE 1"WIDE	pcs	512	50
7	161521	NOTE PAD SELF STICKING	pcs	329	50
8	162207	FOLDER BANTEK B-3420	pcs	558	80

9	162307	INK (VIOLET STAMP PAD)	pcs	53	10
10	162604	LEITZ PAPER PUNCH	pcs	47	10
11	162605	GIANT PAPER PUNCH	pcs	20	20
12	162608	RAPID STAPLING MACHINE	pcs	107	10
13	162619	STAPLE REMOVER	pcs	629	52
14	162787	SCRIBBLING PAD LARGE 10' x 8'	pcs	612	51
15	162809	STAEDLER TRADITION HB	pcs	1,053	520
16	163115	PEN PENTEL REFILLS ASSORTED	pcs	163	163
17	164203	THERMAL PRINTER ROLL	rolls	49,97 6	4165
18	165001	TYPING CARBON PAPER INTER PLASTIC BLACK	pkts	33	33
19	165073	SISAL STRING ROLL	rolls	128	20
20	165120	RUBBER BAND 8486	pkts	2,697	225
21	165127	YELLOW DUSTER	pcs	100	100
22	165132	PLASTIC PAPER BASKET	pcs	325	27
23	165138	PAPER TRAY FOUR IN ONE	pcs	78	10
24	165152	CLIP PAPER (F302)	pcs	341	170
25	165158	STAPLES GAUGE 26/6 (1/4")(PACKET)	pcs	2,164	541
26	165161	DOWNING STAPLE DF 82C	pcs	1,060	265